



# Merridale Primary School

Aspen Way Wolverhampton WV3 0UP  
Telephone: 01902 558760  
E Mail: [office@merridaleprimary.co.uk](mailto:office@merridaleprimary.co.uk)  
Headteacher: Mrs Laura Towle  
[www.merridaleprimary.co.uk](http://www.merridaleprimary.co.uk)

Date: Thursday 13<sup>th</sup> July 2023

Dear Parents and Carers,  
**Parent Ambassador Role at Merridale**

We currently have a vacancy for a Parent Ambassador at Merridale. You can find out more about this role on our website: [Parent Ambassadors | Merridale Primary](#)

If we have any parents and carers who might be interested in this vacancy, please see the information on the next two pages for details of next steps.

If you are interested in the role, please contact Mrs Towle at school no later than Tuesday 25<sup>th</sup> July to register your interest. You can do this by e-mailing [office@merridaleprimary.co.uk](mailto:office@merridaleprimary.co.uk)

Yours sincerely

Mrs L Towle  
Headteacher

# Become a Parent Ambassador

Want to work in a school but don't have the qualifications or experience?



- Learn the skills to work in a school environment.
- Support your community.
- Get a qualification for free and improve your Curriculum Vitae (CV).
- Gain confidence and improve your communication skills.
- Meet other people and learn about different cultures.

Join this 11-week programme

  
**ADULT EDUCATION**  
WOLVERHAMPTON



## Become a Parent Ambassador

### Course Summary -

Want to work in a school but you do not have the qualifications or experience? This could be the course for you.

Study for a Level 2 Become a Parent Ambassador course with Adult Education Wolverhampton.

This course is a 11-week programme of study (3 hours per week) accredited by AIM. Understand the role of Parent Ambassador in schools and how this role relates to safeguarding, removing barriers to learning and communicating with parents and school staff.

#### Subjects you will study on this course include:

- Understand the roles and responsibilities of school staff.
- Understand policies and procedures relevant to a school.
- Understand the types of information required by parents and school staff.
- Know how to communicate with parents and school staff.
- Understand barriers to learning for adults and children.
- Understand the safeguarding requirements within school.
- Improve your confidence in dealing with everyday money matters with a Multiply course – Shop smart, fuel poverty, debt health.

The course requires 30 hours volunteer placement in a school setting during the autumn term.

At the end of the course, you will have gained the experience and skills to work as a Parent Ambassador in schools.

### Course Requirements

Applications will be completed in your school and enrollment will take place in September 2023.

You will need to have a good use of English, Maths and some digital skills.

An ability to speak, read or write in another language would be helpful.

### What are the benefits of this course?

- Learn the skills to work in a school environment
- Support your community
- Get a qualification for free and improve your Curriculum Vitae (CV)
- Gain confidence and improve your communication skills
- Meet other people and learn about different cultures
  
- If you are unemployed and live in a West Midlands Combined Authority (WMCA) post-coded area the course will be free.